



## Orange Crescent School

Board of Education General Meeting, Tuesday, October 15th, 2024

### Present (Remotely):

BOE Members: Romy Khourak, Marriyah Simjee, Jamal Obeid, Moustafa Othman,  
Sabiha Lodhi

SLT/School Administration Members: Heather Mansour, Maisa Youssef, Aisha Aslam

### Agenda and Meeting Minutes for the General BOE Meeting, October 15th, 2024:

- **President's Welcome/Seating, Dua & Meeting Opening - 5 minutes**
- **Approval of 09/26/24 Meeting Minutes:**

**Motion to Approve:** Romy Khouraki

**Seconded:** Marriyah Simjee

**Yeas:** Jamal Obeid, Moustafa Othman

**Nays:**

**Abstain:**

- **Approval of 10/15/24 BOE Meeting Agenda:**

**Motion to Approve:** Romy Khouraki

**Seconded:** Jamal Obeid

**Yeas:** Moustafa Othman, Marriyah Simjee

**Nays:**

**Abstain:**

- **Financials Update - 10 minutes**

- **Budget Overview:** The budget has exceeded \$40,000. Some anticipated collections for this month have been rescheduled to November, including various items and fees. A significant portion of expenses was allocated to NUTS in September. Consequently, profits will not be recorded until later in October, which explains the current dip in financials
- **Year-to-Date Status:** Financials remain positive year-to-date
- **General Health:** Overall, the budget appears normal with no major concerns. However, there is a slight discrepancy in shared facilities/maintenance salary that will be investigated. Any potential issues will be addressed promptly

- **Committee Updates - 5 minutes**
  - **NUTS Debrief - Aisha Aslam**
    - **Attendance:**
      - 1,000 general seating tickets
      - 85 VIP seating tickets
      - 28 (112 people) couch seating tickets
    - **Sales Overview:**
      - Majority of tickets sold online (724 total)
      - 569 tickets purchased in advance
      - 60 staff members attended with free tickets, bringing their families along
    - **Financial Summary:** After accounting for all expenses and donations, the net revenue is approximately \$35,000
    - **Feedback:** The event received excellent feedback, with attendees expressing enthusiasm. All artists are eager to return next year
  - **Rebranding Committee Update - Sabiha Lodhi**
    - **Upcoming Plans:** The committee is working on scheduling a call to establish subcommittees.
    - **Next Steps:** Aim to provide an update and officially kick off the rebranding initiative in the next meeting.
  - **Marketing Committee Update - Sabiha Lodhi**
- **School Policy Updates - 5 minutes**
  - **Substitute Teacher Policy Update**
- **Principal/SLT Update - 45 minutes**
- [Admin Update/Board Report: October 2024](#)
- **Open Floor - 20 minutes**

**NEXT BOE MEETING:**

**Action Items (as discussed in minutes in bold):**

- **Follow-Up Discussions:**
- **Meet & Greet:** Board to schedule a meeting with SLT to align on priorities and enhance collaboration.